

HUGGATE PARISH COUNCIL

Minutes of the Parish Council Meeting, 12th May 2020 at 7pm Wolds Inn (adhering to Social Distancing)

In attendance

Jill Cussans Adams (Chair)
Jane Leaver (Vice Chair)
Claire Myers
Clive Owen
Adrian Brader
Phil Duggleby
Barbara Lambert

Abby Popely - Clerk

1. There were no apologies. Phil Duggleby arrived after item 6.
2. The Minutes of the council meeting held on 17th March 2020 were approved and signed.
3. There were no declarations of interest in respect of any agenda item.
4. There were no Matters Arising that aren't covered in agenda items.
5. The relevant actions from last meeting's actions were confirmed as completed. The purchase of a basket swing is now on hold due to Amenities Project group being formed within the village, to take things forward (see item14).
6. Finance – Abby confirmed the bank balance for HPC.

The following items were agreed for payment and cheques were signed (except for i and l):

- a. £252 to ERYC for salt bin maintenance for winter 19/20 (agreed and signed in advance)
 - b. 18 hours to clerk for March (£200 agreed and signed in advance)
 - c. £41 to HMRC for clerk's tax (agreed and signed in advance)
 - d. £50 to Jane Leaver for donation to village competitions
 - e. £19.19 to clerk for automatic renewal of Huggate Website domain name
 - f. £65 for SLCC membership
 - g. £27.15 to Clive Owen for goal nets, pegs and clips
 - h. £40 to Information Commissioner -Data Protection fee renewal to post
 - i. A receipt of £4800 from ERYC for precept 30.4.20 was confirmed
 - j. 11 hours to clerk for April
 - k. £25 to HMRC for month 1 tax
 - l. Abby confirmed that she had prepared the VAT return to submit to HMRC for £213.40
7. The following planning emails had been dealt with before the meeting:
- a) 20/00753/PLF Badger Cottage, Silver Street. "Neutral Response" submitted 6.4.20
 - b) 20/00112/PLF Planning permission granted with conditions for erection of a building for the storage of manure in connection with pig rearing/finishing business – noted
 - c) 20/00628/PLF 2 Walnut Cottages, Pocklington Lane application for conversion of former garage to tea room . "Support" submitted 7.4.20 with concern raised regarding limited parking

d) 20/00955/PLF Land and buildings south of Chestnut Lodge, Driffield Road application for change of use of agricultural land to equestrian use "Support" submitted 21.4.20

All Councillors agreed to support the following application:

e) 20/00873/PLF received 30.4.20 Land South of Hemsworth Farm, Church Street application for erection of detached dwelling with associated access and parking and creation of access to Hemsworth Farm.

8. Councillor Vacancy – ERYC have been made aware of George Fuller's resignation but due to current COVID-19 situation casual vacancies are on hold. However, expressions of interest are welcomed.
9. End of year accounts were checked and signed by Jill and the Annual Governance Statement for 2019/20 was completed.
10. Clerk's Salary – this was reviewed and Abby confirmed that she had finally completed the online Introduction to Local Council Administration Course. Councillors agreed to increase her salary to the next scale point (SCP8) with effect from 1st May 2020.
11. Annual Village Meeting – Abby and Jill confirmed that they'd received confirmation from the SLCC that there is no requirement to hold an annual meeting in 2020 and that officers who would normally have been appointed (e.g. chair & vice chairpersons) should continue in office until May 2021. All Councillors agreed not to hold an annual meeting.
12. Questionnaire Analysis – 65 responses were received. Abby went through the results. Councillors agreed that another defibrillator training session will be run at some point as 22 people were interested in either a daytime or evening session. 5 people expressed interest in becoming a First Responder, which unfortunately isn't enough to make this viable. The Councillors agreed to continue to contribute to the publication of the Huggate News as 91% of respondents are in favour of this. 88% of the 65 responses were in support of purchasing a basket swing and seeking funding for this. Appropriate actions were agreed after the comments were discussed.
13. WhatsApp Groups – Agreed that these have been effective, appropriately used and popular, particularly during COVID -19. Agreed to keep the 3 groups – Information/urgent news, Social/fun use and 3rd one for HPC members only. Data Protection/Privacy will be investigated to ensure appropriate measures are in place.
14. Swing / possible play area development – quotes for a basket swing which had been obtained by Jill and Abby (for which the Councillors thanked them) have now been passed on to the village Amenities Project group - Councillors are now awaiting a proposal from the group's committee members together with any further updates.
15. Speed deterrent update – Following ERYC confirming that they would not consider or support the Parish Council's request for traffic calming gateways, Councillors agreed to investigate the purchase of solar radar speed signs, as speeding traffic is still a concern within the village (highlighted by residents and in the questionnaire). ERYC will be approached again via Cllr Hammond on HPC's behalf, as permission/approval would be required from them.
16. Old Pit Area – Phil explained that this has been discussed many times in the past. With some conversations within HPC minutes dating back to 1958! Previous suggestions regarding the pit area included making it into a car park. However, due to costs and ERYC regulations this hadn't been financially viable or possible. Jill will investigate a nature area close to Leavening, North Yorkshire to see if a similar thing could be a possible use for pit area.

17. Village Walkabout – this has been postponed due to COVID and will not take place this year. One of the issues mentioned in the survey was the surface water between the sewage works and the Last Frontier, therefore Councillors will ask ERYC to add this to their list when the walkabout takes place.

Councillors agreed to position additional planters at the village entrances, Barbara will buy flowers/shrubs etc (up to a value of £200).

£71.34 kindly donated by 'Ali Bilton Cooks' (TLC Pizza delivery sales, Saturday 9 May) will be used in purchasing the flowers/shrubs etc. Councillors expressed their appreciation and many thanks to both Ali & Tom Bilton, and all their team!

18. Benches by the information board – Councillors thanked Adrian who has sanded the benches and will treat them in the coming weeks. It was agreed that this will take place every 2 years. Adrian will purchase the recommended UV treatment.

19. Councillors workloads were discussed and it was agreed that Clive will take the lead on speed deterrents and social media involvement, Claire will investigate WhatsApp issues, Abby will continue to do the agenda and HPC write up for Huggate News, which will be overseen by Jill.

20. Future events – none at this time.

21. Mail - discussed and action agreed:

- a) 23.3.20 Cllr Hammond confirmed that the pond railings would be painted as soon as is safe to do so – noted
- b) 20.4.20 Diane Howard - ERYC tree planting fund and guidance note – noted, agreed not applicable for the village but will promote to villagers in Huggate News.
- c) 6.5.20 Contact from resident (via website) re walkers driving to the village – Abby confirmed she had responded and will respond again to confirm the situation remains the same.

22. Items for Huggate News – Councillor Vacancy, no annual meeting, questionnaire results, thank you for grass cutting, thanks to Bilton team for donation of Pizza delivery sales money, planters and more flowers/ shrubs at entrances to village.

23. Items for next Agenda - Councillor Vacancy – any interest, update from ERYC; response from ERYC re speed radar signs; End of year accounts – update from auditor; Review planters at village entrances

Clerk – Abby Popely