

MINUTES OF HUGGATE PARISH COUNCIL MEETING
Tuesday 16th February 2021 at 7pm remotely on Zoom

In attendance

Clive Owen
Diana Evans
Jane Leaver
Phil Duggleby
Claire Myers
Adrian Brader
Stewart Middleton

Abby Popely – Clerk

1. Apologies were received and accepted from Barbara Lambert due to lack of internet connection.
2. The minutes of the Council meeting held on 19th January were amended to reflect feedback received from a parishioner regarding the reporting of planning decisions. Therefore the draft minutes have been amended to reflect the usual style of minuting planning decisions and will be signed by Clive and amended on the village website.
3. There were no declarations of interest in respect of any agenda item.
4. Matters arising not covered in agenda items:
 - a. Email received from parishioner 6.2.21 regarding meeting procedures – discussed as above
 - b. Tree Protection Order – Update received from ERYC 8.2.21 stating that the trees are owned by ERYC and permission would be needed to remove them.
 - c. Road sign damage and salt bin movement on North Dalton turning has been reported to ERYC and the police on 10.2.21 due to potential danger to vehicles. Phil has made safe by removing from road and will move salt bin back to correct position.
5. All required actions have been completed and will be discussed within agenda.
6. Finance - The following items have been agreed and cheques signed in advance due to covid restrictions.
 - a. 20 hours to clerk for January
 - b. £46.80 to HMRC for clerk's tax
 - c. £70 to Clive reimbursed for Clearwood Garden Design for Swing rope and £24.95 for printer cartridges
 - d. A pay increase for Clerk re NALC salary award w.e.f. 1.4.20 resulting in 31p/hour was agreed and will be back dated in March's wages
 - e. It was agreed that £90 could be paid to Clearwood Garden Design for tree removal and clearance on the old Tip site
7. Planning – no planning applications were received.
 - a) Contact from website from Tibthorpe resident 7.2.21 regarding land North of Driffield Road (20/04161/PLF). Abby has replied to advise they contact the relevant Planning Officer due to missed deadline.
8. Speeding Update

Warter Parish Council confirmed that they had been involved in speedwatch training with Humberside Police last Autumn. Abby will contact Humberside Police to request this for Huggate. Adrian will make another easel to go at the Pocklington Lane entrance following positive feedback and effectiveness from the one on Driffield Road
9. New Code of Conduct

No feedback was received from Councillors.

10. Prison Petition
No feedback was received from Councillors.
11. Bus Shelter
Following no objections from Streetscene or the Planning Officer at ERYC, Councillors decided to purchase and install a PIR sensor light to be installed inside the bus shelter. Emma Waslin has suggested that the inside of the bus shelter could be decorated with painted tiles which all Councillors agreed was a great idea. The tiles will be glued to a piece of hardboard on one side of the shelter and the mural idea will be revisited again later this year.
12. Salt Bin
The damaged salt bin was reported to ERYC on 13.1.21, it has been confirmed that HPC have to pay for a replacement which is £420, Abby will investigate whether this can be claimed through insurance and in the interim Phil will repair.
13. Litter within the Village
Adrian has erected some signs around the village which everyone agreed looked great. Diana will purchase some litter grabbers for adults and children and the first litter pick has been arranged for 10:30 am on Saturday 6th March to be done in family bubbles. Yellow spray on pavements will be re-considered when the weather is better to encourage dog owners to pick up after their dogs. It was agreed that there was enough litter bins in the village as these are quite costly to purchase (approx. £450).
14. Swing Update
New swing ropes have been installed further to Rospa recommendation. Clive and Diana will meet with ERYC to discuss options for children playing signs to see what is available and what is required. Councillors requested that there should be consideration given to installing the minimum amount of signs around the green. ERYC have yet to respond re: 20 mph signs. Following the agenda being published an email has been received from a parishioner (14.2.21), this was discussed and a response agreed which Abby will send. Councillors were grateful to the Amenities fund for the £606 contribution to the swing, Abby has paid in the cheque. Clive has responded to a letter from one of the amenities fund co-ordinators and hopefully everything is now resolved.
15. Parking in the Village
Thanks was given to Chris Clubleys Estate agents who kindly printed the flyers to go on car windscreens free of charge, these are now being used in an attempt to deter visitors parking in the village. Parishioners were asked for their views for a solution to visitor parking in Huggate News and at the time of the meeting there weren't any viable suggestions received (*email from parishioner since received 20.2.21*).
Changing the old tip area on Wetwang road was agreed as the best solution to pursue and will be the main topic in March's Huggate News to ask for feedback. This will also be communicated via the village WhatsApp group and on the website. A rough drawing has been created with potential for 20 and 40 parking spaces.
All agreed that if the decision is made to proceed with this idea then a planning consultant would be appointed. Three quotes would be obtained for any associated work and material costs. The village enclosure fund money (approx. £6400) could be used for this project; Claire reported that Nationwide were closing all trustee accounts; Abby confirmed that after seeking advice the money could be paid into the HPC Natwest account and the Parish accounts would clearly show how the money would be spent.
16. Councillor Vacancy
ERYC have confirmed that a Councillor can be co-opted on the Parish Council, no interest has been received so the position remains vacant, information will be on the website and in Huggate News later in the year.

17. Bulbs planted in October 2020

It was agreed that photos would be taken of the bulbs when they start to flower to avoid any duplication in future planting sessions.

18. Mail –

- a) Survey for Parish Councillors re joint Hull and East Riding Mayor, received 8.2.21 – Claire reported that she had completed the survey and nobody else had any comments to make.

19. Huggate News items

Salt bin, parking proposal, Thank you to Clubleys for printing, thank you to villagers who helped people out of the snow during the recent snowy weather, litter pick

20. Items for next meeting's agenda (16th March) : Road signs near swing – update after ERYC meeting; Bus shelter - light progress, tile progress; parking – progress with old tip area; parking on the crescent – asked to put on agenda by parishioner; speeding – any feedback from Humberside Police re speedwatch?; Appoint Independent Auditor

Clerk – Abby Popely