

## Huggate Parish Council

Councillors are hereby summoned to a Meeting of the Council to be held on  
**Tuesday 16th May 2023 at 7pm at JuliArnos Meeting Room, Mill Lane, Huggate**

At the start of the meeting there will be a public session to enable the parishioners of Huggate to ask questions of, and make comments to, the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Please let the Clerk know at [clerk-huggate@outlook.com](mailto:clerk-huggate@outlook.com) / 07789865792 if you will be attending the meeting.

### **7.00pm Public Question Time**

This section (at the Chairperson's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

## Agenda

1. Accept apologies for absence
2. Approve minutes of the Council meeting held on 25<sup>th</sup> April and review actions
3. Receive any declarations of interest in respect of any agenda item
4. Matters arising not covered in any agenda item
5. Election update; Councillors and Chair to complete relevant forms (if had info from ERYC)
6. Finance – Abby to provide account balance
  - a) To agree a payment for 27 hours to clerk for March and April (including £20.20 underpayment in Jan and Feb)
  - b) To agree a payment to HMRC for £81.40
  - c) To agree a payment of £20.39 to Abby for reimbursement for 123reg for village website domain
  - d) To agree a payment of £202.03 (plus costs of table and toilet hire) to reimburse Ruth Braithwaite for Coronation purchases
  - e) To agree a payment of £40 to reimburse Abby for ICO for annual data protection fee
  - f) Agree whether to pay salt bin maintenance payment of £540 (explanation email received from Winter Services at East Riding)
7. Planning – no planning applications or notifications received
8. Village maintenance / issues
  - a. Potholes outside Church Farm reported 22.3.23, Potholes on Mill Lane should be filled
  - b. Car Park Sign, Has this been installed yet?
9. Annual Accounts to be approved and signed off (Annual Governance Statements to be completed)
10. Annual Village Meeting on 23<sup>rd</sup> May – confirm agenda and summary
11. Events – rounders match; coronation update
12. Any specific projects / updates – any items for village walkabout with ERYC – 9am on 31<sup>st</sup> July 9:45 from Wolds Inn (Abby to confirm to ERYC who will be there and contact number)
13. Mail – fostering poster from ERYC
14. Agree items to go in Huggate News
15. Next meeting Tuesday 20<sup>th</sup> June, any items for next agenda?



Clerk – Abby Popely