

Huggate Parish Council

Councillors are hereby summoned to a Meeting of the Council to be held on

Tuesday 19th September 2023 at 7pm at JuliArnos Meeting Room, Mill Lane, Huggate

At the start of the meeting there will be a public session to enable the parishioners of Huggate to ask questions of, and make comments to, the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Please let the Clerk know at clerk-huggate@outlook.com / 07801428902 if you will be attending the meeting.

7.00pm Public Question Time

This section (at the Chairperson's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

Agenda

1. Accept apologies for absence
2. Approve minutes of the Council meeting held on 18th July and review actions
3. Receive any declarations of interest in respect of any agenda item
4. Matters arising not covered in any agenda item
5. Finance
 - a) To agree a payment of 16.5 hours to clerk for July and August
 - b) To agree a payment of 9 hours to new clerk July and August
 - c) To agree a payment of £72.60 to HMRC for clerk's tax
 - d) To agree a payment of £16 to Pocklington Town Council for councillor training
 - e) To agree a payment of £75.02 to C. Owen for marquee storage boxes
 - f) To agree a payment of £90 to A Popely for mileage
 - g) To agree a payment of £90 to Play Safety Ltd for ROSPA inspection
 - h) Assets register updated following audit recommendations
 - i) Vat refund claim of £520.59 submitted 13th September
 - j) Queries raised from annual audit have been addressed
6. Planning – no planning items received
7. HR Issues – new clerk and chair to sign contract
8. Discuss Community Governance Review
9. Village maintenance / issues – update from Village Walkabout
10. Car park bench and path
11. Defibrillator update
12. Bus Shelter artwork update
13. Review use of village Whats App groups
14. Mail
 - a) Bus route seminar
 - b) Active Bystandership Training
 - c) ROSPA play area inspection update
 - d) Notification of road closure
 - e) Parish council reps for ERYC
15. Agree items to go in Huggate News
16. Items for next agenda / confirm date of next meeting

P. Hudson

Clerk – Penny Hudson