

**MINUTES OF HUGGATE PARISH COUNCIL MEETING**  
**Monday 18<sup>th</sup> March 2024 in the JuliArnos Room**

In attendance

Claire Myers (Chair of Meeting), Jane Thorpe, Stewart Middleton and Vicky Knocker  
Penny Hudson - Clerk

1. Apologies were received from Clive Owen, Sophia Hobson and Kevin Ashurst all due to personal circumstances.
2. No new councillor was co-opted.
3. Minutes from the Council meeting on 19<sup>th</sup> February were approved and signed.
4. There were no declarations of interest in respect of any agenda item.
5. Matters arising - none
6. Finance – Penny confirmed the bank balance and the following payments were agreed:
  - a) 30.5 hours clerk’s wages Jan/Feb
  - b) £87 to HMRC for clerk’s tax
  - c) £948 for defibrillator (to Penny Hudson)
  - d) £65.65 to clerk for stationery and petrol expenses from Jan – Mar 24
  - e) £881.86 for ERYC Business rates on car park for 2022 and 2023.
7. The Independent Auditor has been appointed – Claire Clayphan from Peartree Bookkeeping
8. Planning application – none were received
9. Village maintenance / issues were discussed:
  - a) Outstanding road maintenance opposite Blacksmiths Cottage still awaiting repair Penny to contact ERYC again
  - b) Suitable Play surface materials have been identified and can be delivered in 3 days. These will be ordered when the weather improves.
  - c) The accessible picnic bench and ramp is due to be installed and the Japanese Knotweed will be removed by the end of March. Car park donations by QR code will be investigated to make payments easier.
  - d) ERYC will provide Grass Cutting services in 2024
  - e) The Salt bins will be checked by ERYC
10. Future events – the annual Village meeting will be planned at the next meeting
11. Mail - the following were noted and appropriate actions taken a) Hire of room for next year b) Invasive Bees notice c) Easter Holiday Activities from Help for Households d) Offer of the Kings portrait
12. Huggate News – Invasive Bees, Easter Activities, Car park improvements. No website updates required.
13. Next Meeting - Monday 15<sup>th</sup> April 2024.

Penny Hudson - Parish Clerk