

MINUTES OF HUGGATE PARISH COUNCIL MEETING
Tuesday 17th May 2022 in the JuliArnos Room

In attendance

Clive Owen
Claire Myers
Phil Duggleby
Jane Thorpe
Pete Cowan

Abby Popely – Clerk

1. Apologies were received from Jane Leaver and Stewart Middleton due to work commitments. Phil Duggleby was in attendance from item 3 due to work commitments, Claire Myers left after item 10 due to family commitments.
2. Cllr Leo Hammond attended to discuss options for devolution, he shared a presentation in advance which is available to parishioners should they wish to view this.
3. The minutes from the Council meeting held on 21st April 2022 were approved and all required actions have been completed.
4. There were no new Councillors to elect by co-option. Claire nominated Clive to be elected as Chair, this was seconded by Jane and all other Councillors were in agreement.
5. Jane declared an interest in item 12 as her husband (AG Thorpe) is the appointed contractor for the car park.
6. Matters arising: Tree felling due to ash die back is taking place currently, Abby will check with ERYC if the removed trees will be replaced.
7. Finance – Abby confirmed the bank balance and the following payments:
 - a) £177.99 to Boston Seeds for wild flowers to be planted in car park
 - b) £11,244 to be paid to Grant Thorpe for 1st stage payment for car park
 - c) £19.19 for website domain renewal to 123 Reg (via Abby - paid on credit card)
 - d) £40 to Information Commissioner's Office for data protection renewal fee
 - e) £80 to SLCC for annual membership
 - f) £60.36 to B Hazlerigg for extra jubilee mugs
 - g) £70 for table for car park (via Clive – paid in cash)
 - h) £498.44 for Jubilee purchases (via Ruth Braithwaite from PCC)
 - i) £5.49 to Paula Appleby for plants for the tyres
 - j) Remittance advice notices received from ERYC for £4800 (precept), £490 (Jubilee Grant), £9370 (Love your high street grant for car park)
 - k) VAT claim has been submitted for 2021/22 on 17.5.22 for £254.52, it was agreed that an interim VAT claim for this financial year will be submitted due to recent expenditure.
8. Planning – no planning emails received.
9. Village maintenance / issues – Basket swing has been installed, Councillors expressed thanks to Leo Hazlerigg for taking the time to do this. Phil offered to repair the pond railings temporarily until ERYC confirm that the work can be completed.
10. The Annual Accounts were presented and sections 1 and 2 of the AGAR were approved, the annual governance statements were completed and the relevant sections were signed.

11. Future events – next pub quiz 17th June; Jubilee events are being organised – an email was shared from PCC which was noted and any nominations will be forwarded by Councillors; village meeting agenda was agreed for 14th June – 7pm in the Church.
12. Car park update – work will resume within the next 2 weeks, a bin and signpost have been ordered with ERYC, wild flower seeds, table and chairs and been purchased and it was agreed to purchase an information board once the car park is nearer completion.
13. Mail – no relevant mail received.
14. Agree items to go in Huggate News – Village Mtg, pub quiz, Clive re-elected as Chair, Cllr vacancies, Children to collect their mugs, Thank you to Leo
15. Items for next agenda: discuss devolution and agree response, car park update.

Next meeting 21st June

Clerk – Abby Popely