

**MINUTES OF HUGGATE PARISH COUNCIL MEETING**  
**Tuesday 19<sup>th</sup> July 2022 in the JuliArnos Room**

In attendance

Clive Owen, Stewart Middleton, Jane Thorpe, Claire Myers  
Abby Popely – Clerk

1. Apologies were received from Jane Leaver – family, Phil Duggleby – work, Pete Cowan – holiday
2. The minutes from the Council meeting held on 21st June were approved and all required actions have been completed.
3. Jane declared an interest in item 8 as her husband (AG Thorpe) has been the contractor for the car park.
4. Matters arising: payment of £17.47 for wood preserver for basket swing (via Clive) was added to item 5.
5. Finance – Abby confirmed the bank balance and the following payments and receipts:
  - a) payment of £5268 to AG Thorpe for final car park instalment
  - b) payment of £25 to Pear Tree Bookkeeping Services for Annual Internal Audit
  - c) payment of £464.59 to ERYC for new litter bin in car park
  - d) payment of £150 to J Zarek for Huggate News printing in 2021
  - e) VAT claim received of £254.52 on 15<sup>th</sup> June (1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022 claim)
  - f) VAT claim received of £332.01 on 27<sup>th</sup> June (April 2022 claim)
  - g) payment to Clive for £17.47 for wood preserver for the basket swing
6. There were no planning items to discuss.
7. Village maintenance / issues:
  - Damaged litter bin on green – the bin will be inspected to see whether it can be repaired as ERYC will not replace this free of charge as the damage is cosmetic and bin can still be used;
  - Basket Swing – a wood expert has assessed the swing and wood preserver has been applied, Rospa inspection is due in September;
  - Concerns raised re: Dog Poo around village – poo bag dispensers will be investigated
  - The no parking signs outside Walnut Cottage are now back in place
  - Cllr Stathers is investigating and will provide an update on the ashdie back and replanting situation
8. Car park update – Abby shared project spending and once all VAT has been reclaimed we will be approximately £3000 under budget (taking into account signposts and information board that haven't been paid for). It was agreed to purchase a good quality information board – ideas and quotes will be obtained; the two signposts from ERYC haven't yet been installed; insurance policy includes a car park; picnic area will be left as it is; permissive path as still on-going.
9. Mail – no mail of interest received
10. Agree items to go in Huggate News – dog poo reminder, swing update
11. Items for next agenda / confirm date of next meeting Tuesday 20<sup>th</sup> September – any update on ashdie back, car park signposts – are they installed? Car park information board, consider a bench for car park, dog poo bag dispensers, co-opt any new Councillors.

Clerk – Abby Popely