

## Huggate Parish Council

Councillors are hereby summoned to a Meeting of the Council to be held on

**Tuesday 24<sup>th</sup> October 2023 at 7pm at JuliArnos Meeting Room, Mill Lane, Huggate**

At the start of the meeting there will be a public session to enable the parishioners of Huggate to ask questions of, and make comments to, the Parish Council. Questions not answered at this meeting will be answered in writing to the person asking the question, or may appear as an agenda item for the next meeting. Please let the Clerk know at [clerk-huggate@outlook.com](mailto:clerk-huggate@outlook.com) / 07801428902 if you will be attending the meeting.

### **7.00pm Public Question Time**

This section (at the Chairperson's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

### Agenda

1. Accept apologies for absence
2. Approve minutes of the Council meeting held on 19<sup>th</sup> September and review actions
3. Receive any declarations of interest in respect of any agenda item
4. Matters arising not covered in any agenda item
5. Finance Penny to confirm bank balance and share reconciliation of accounts
  - a) To agree a payment of 11 hours to the clerk (AP)
  - b) To agree a payment of £31.40 to HMRC for clerk's tax
  - c) To agree a payment of £102.98 to P. Hudson (clerk) for office supplies
  - d) To agree a payment of £252 to PKF Littlejohn LLP for Limited assurance review of Annual Governance and Accountability return (AGAR 2023)
  - e) To agree a payment of £120 to SLCC for clerk's training course
6. Planning  
No planning applications or notices received
7. Village Maintenance/Issues
  - a) Tree works on Silver Street
  - b) Grass Cutting
  - c) Road maintenance near Silver Street
  - d) Salt bins checking
  - e) Play area surface maintenance
  - f) Bench and path in car park
8. Feedback from ERY Enhanced Bus Partnership Annual Forum Event on 13<sup>th</sup> October
9. Councillor vacancies
10. Defibrillator Training update
11. Mail
  - a) Humber Forest – The Conservation Volunteers leaflet regarding tree planting projects
  - b) HWRA – Household Fund for Oil customers
12. Agree items to go in Huggate News
13. Items for next agenda / confirm date of next meeting

*P. Hudson*  
Clerk – Penny Hudson